

19. Parental Involvement policy and procedure

DURING THE COVID-19 PANDEMIC, WE ARE STILL ENCOURAGING FAMILIES TO BE ACTIVELY ENGAGED IN OUR GROUP. BUT UNFORTUNATLY, WE ARE UNABLE TO ALLOW THEM ACCESS INTO THE SESSIONS, UNLESS IT IS FOR ONE PAGE PROFILE DISCUSSIONS.

As a member of Early Years Wales Bradley Playgroup supports their mission statement:

“To enhance the development, care and education of pre-school children in Wales. Working in partnership with families, parents and carers to understand and provide for the needs of children through high quality pre-school provision. Support adults to gain skills and confidence to make the best use of their knowledge and resources, for the benefit of themselves and their children.”

It is the policy of Bradley Playgroup to:

- Encourage and welcome parents’/carers’ involvement in the management and day-to-day running of this provision.
- Provide high quality day care that enhances the development, care and education of pre-school children in a safe and stimulating environment, where they learn through play in partnership with parents/carers.
- Welcome parents/carers who want to become directly involved in the activities of the provision and provide opportunities to do so.

We do this by:

- Encouraging parents/carers to visit us with their child before registering. Open sessions are currently offered termly, to allow new and potential parents/carers into the setting. (due to COVID19 restrictions)
- Informing parents/carers of the ethos, statement of purpose, operational plan and policies and procedures of Bradley Playgroup prior to their child starting.
- Recognising and respecting that parents/carers have the prime responsibility for their children.
- Asking parents/carers to provide a comprehensive and detailed account of the needs and preferences of their child before starting.
- Working in partnership with parents/carers to meet the needs of the children, both individually and as a group.
- Recognising that parenting is a shared responsibility for parents who live apart and providing an inclusive approach to involving and providing information to both parents (where this does not conflict with the child’s safety and wellbeing).

- Making every effort to communicate clearly with all parents/carers.
- Operating a settling-in policy for all children who attend Bradley Playgroup.
- Welcoming and helping new parents/carers to become familiar with the day-to-day routine and good practice of the provision.
- Providing regular communications about our provision to parents/carers and inviting them to contribute.
- Encouraging parents/carers to take part in the provision's activities, learn about the pre-school curriculum and the importance of play in their child's development in Bradley Playgroup and at home.
- Welcoming all contributions (skills, knowledge and interest) from parents/carers to the benefit of Bradley Playgroup.
- Sharing details of a child's achievements, any changes of behaviour, etc and encouraging all parents/carers to discuss the progress of their child formally or informally, in confidence and in privacy, as they need.
- Recognising that parents/carers have the right to access their child's records in line with our policy about privacy and confidentiality. (Any third-party requests for information will be discussed with parents/carers and information shared only with their consent - unless this may place the child's welfare at risk.)
- If a child is identified as a child in need (Section 17 of the Children Act 1989) information will be given to referring agencies, with parents'/carers' permission.
- Notifying all parents/carers about meetings and relevant training, which we may hold at various times and venues to meet their access needs.
- Informing all parents/carers about how to make any queries, compliments complaints, concerns or suggestions, including providing a copy of Bradley Playgroup's complaints procedure.
- Involving parents/carers to contribute to any review of the quality of Bradley Playgroup's care service.
- Providing opportunities to parents/carers to purchase Early Years Wales publications and *Small Talk* magazine.
- Encouraging parents/carers to play an active part in the management committee and volunteer rota system of Bradley Playgroup and a role in the democratic decision making of Wales PPA.
- Operating effective and accessible policies and procedures.

This **Parental Involvement** policy and procedure was passed for use in Bradley Playgroup

On: 1st April 2022, 30th April 2021, 01/04/19, 24th April 2018,

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